

Instruction to the Candidate

- 1) Click the "Online Application 2020-2021 " Menu. Fill the required details and pay your application fee.
- 2) Finally Students Download the Student application form and Contact the college to confirm the Online Admission.
- 3) Once confirm the Admission, click the "Online Admission 2020-2021 " Menu, automatically redirects the feepayr.com
- 4) Then Select Institute type as "**College** "and enter your registered mobile number. Click" **Send OTP**" button. You will receive the OTP and kindly enter the OTP.
- 5) Now view your semester fees and Click "**Pay now**" button. **Select the Payment Methods (Net banking, Credit/Debit Card, UPI)**. Fill the required details and click submit button
- 6) Now view the Payment status page and then you can download the payment receipt. If you have not received your payment receipt in this mode, kindly contact the college.

How to fill the Online Application Form

- 1) Click Online Registration Link.
- 2) Sign in/Register now. Avoid Sign in and click Register now button. Fill up your mail Id and mobile number.
- 3) Now you receive user name and password.
- 4) Sign in Online Registration Portal.
- 5) Study the Instruction and College Flyer and then click to Continue.
- 6) After that you have to fill
 - (a) Personal Information
 - (b) Contact Details
 - (c) Education details
 - (d) Document Details
 - (e) Subject details
 - (f) Photo details
 - (g) Confirm Registration
 - (h) Application Reprint
 - (i) Reset Password
- 7) Finally Download the Application Form

(a) Personal Information

- Select Basic Course
- Select Main Course (Main Course means If you are chosen BBA basic course, Main course is BBA – I)
- Enter Name, Father Name, Mother name, Date of Birth, Blood Group..etc

(1) Family Information:

- Enter the Family Details

(2) Qualifying Exam (For Merit List):

For UG course

Qualifying Exam – HSC

Marks Obtained –

- (i) Student chosen Basic Course in BA Tamil - You have to enter only Marks obtained in Tamil(90/100)

- (ii) Student chosen Basic course in BA English – You have to enter only Marks obtained in English(93/100)
- (iii) Student chosen Basic course in BBA, B.Com, B.Com with CA, B.Sc – You have to enter addition of Four Subject Marks except Tamil, English (90+96+86+85 –357/400)

Total Marks –

- (iv) Student chosen Basic Course in BA Tamil - You have to enter total Marks in Tamil(100).
- (v) Student chosen Basic course in BA English – You have to enter total Marks in English(100).
- (vi) Student chosen Basic course in BBA, B.Com, B.Com with CA, B.Sc – You have to enter addition of Four Subject total marks except Tamil, English(400)

Automatically Calculate the Percentage.

For PG Course

Marks Obtained –

- Student Chosen PG Course. You have to enter only Marks obtained in Part III.

Total Marks –

- Student Chosen PG Course. You have to enter Total Marks in Part III.

Automatically Calculate the Percentage.

For M.Phil & Ph.D Course

Marks Obtained –

- Student chosen M.Phil & Ph.D course. You have to enter the Marks obtained in All Papers.

Total Marks –

- You have to enter Total Marks in All Papers.

Automatically calculate the Percentage.

- Registration to be made by Students.
- Students should write the entrance examination.
- Based on the entrance examination performance, Selection will be made.

(b) Contact Details:

- You can enter permanent and local address details.

(c) Education Details:

- Add your Previous Education details for eg. SSLC, HSC, UG, PG

(d) Document Details:

- You have to upload SSLC Mark sheet, TC, Community Certificate etc. (Max size is 80 kb)

(e) Subject Details:

- For UG Course – you have to enter HSC subject details.
- For PG Course – you have to enter UG Subject details
- For M.Phil & Ph.D Course – you have to enter PG Subject details.

(f) Photo Details:

- You have to upload Photo (Max Size is 40 kb)
- You have to upload signature (Max Size is 20 kb)

(g) Confirm Registration:

- You have to confirm the Registration. After Confirmation you cannot edit your information.

(h) Application Reprint:

- Finally Student Download the Student application form and Contact the college for Admission.

For any Clarification Please Contact:

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