

Theivanai Ammal College for Women (Autonomous)

INTERNAL QUALITY ASSURANCE CELL IQAC MEETING

**Norms for Best Department Award - 2013**

**Total marks - 130**

1. **No. of Graduates produced** More than 4 (10 marks)  
95% or above (10 marks)
2. **No. of Invited Lectures organized**  
2 or more Guest Lectures (10 marks)  
1 Guest Lecture (5 marks)
3. **Seminar/Workshop/Inter-collegiate competition organized**  
Organised (10 marks)
4. **Industrial Visit (including One day Trip)**  
Upto 3 visits (3 marks)  
3 -5 visits (5 marks)  
More than 5 visits (10 marks)
5. **Summer Internship Programme**  
Upto 30% of students involved in the programme (5 marks)  
30-50% (10 marks)
6. **Parent-Teachers meet**  
No. of meets - 1.5 marks each (6 marks)  
Conducted for all classes (4 marks)
7. **Departmental club activities (excluding inauguration & valediction)**  
Six and above (10 marks)  
3 - 5 activities (5 marks)
8. **Participation of the Students off campus**  
1- 4 programmes (5 marks)
9. **% of students got distinctions**  
5 – 10 % (5 marks)  
More than 10 % (10 marks)
10. **Participation of the Faculty off campus**  
*i) Contribution*  
1 – 4 (3 marks)  
More than 4 (6 marks)  
*ii) Attended*  
1 – 4 programmes(2 marks)  
More than 4 (4 marks)
11. **Faculty Academic Improvement**  
Diploma/PG Diploma (1 mark)  
PG (2 marks)  
M. Phil (3 marks)  
Ph. D. / NET (4 marks)
12. **Centum Result produced by the department in Major and Allied papers**  
60-80% of papers (5 marks)  
80% or more no. of papers (10 marks)
13. **Any other**(10 marks)  
Endowment  
Innovative practices  
Introduction of new course  
Other achievements

### Norms for Best outgoing Student (UG) 2013

**Stage I:** Verification of Best outgoing form, Performance note book, & Evidences by the Head of the departments.

Academic activity		Total marks
<b>1.</b>	<b>End Semester Exam conversion</b> I year (20 marks) II year (20 marks) III year (20 marks)	<b>60</b>
<b>2.</b>	<b>Attendance</b> I year (5 marks) II year (5 marks) III year (5 marks)	<b>15</b>
<b>3.</b>	<b>Journal Club ( III yr)</b>	<b>5</b>
<b>4.</b>	<b>Seminar (II yr)</b>	<b>5</b>
<b>5.</b>	<b>Aptitude (III yr)</b>	<b>5</b>
<b>6.</b>	<b>Paper presentation (on &amp; off Campus)</b> On Campus (2 marks) Off campus (5 marks)	<b>5</b>
<b>7.</b>	<b>Working paper (III yr)</b>	<b>5</b>
<b>Total</b>		<b>100</b>

Non- Academic activity		Total marks
<b>1.</b>	<b>Sports / Cultural (Participation &amp; Prize winners)</b> I year (3 marks) II year (3 marks) III year (4 marks)	<b>10</b>
<b>2.</b>	<b>Co-curricular (Speech, essay writing, quiz, others if any)</b> I year (3 marks) II year (3 marks) III year (4 marks)	<b>10</b>
<b>3.</b>	<b>Service Club (Regularity &amp; Team Spirit)</b> I year (5 marks) II year (5 marks)	<b>10</b>
<b>4.</b>	<b>Contribution</b> Service Club (2 marks) College Student Council (2 marks) Cultural / Sports (2 marks) Department (Club, Assembly, exhibition, any department programme) (2 marks) Any College programme (2 marks)	<b>10</b>
<b>5.</b>	<b>Department Club</b>	<b>5</b>
<b>6.</b>	<b>Tangible qualities</b> Regularity (1 mark) Punctuality (1 mark)	<b>5</b>

	<b>Honesty</b>	(1 mark)	
	<b>Concern for students</b>	(1 mark)	
	<b>Co-operation</b>	(1 mark)	
<b>Total</b>			<b>50</b>

Note: Sports/ Cultural & Co-curricular

For I & II year

Participating in one and more than one event	- 1 mark
Prize winner in one event	- 1 mark
Prize winner in more than one event	- 3 marks

For III year

Participating in one event	- 1 mark
Participating in more than one event	- 2 marks
Prize winner in one event	- 3 marks
Prize winner in more than one event	- 4 marks

#### Norms for Best outgoing Student (PG) 2013

Academic activity		Total marks
<b>1.</b>	<b>End Semester Exam conversion</b> I year (20 marks) II year (20 marks)	<b>40</b>
<b>2.</b>	<b>Attendance</b> I year (5 marks) II year (5 marks)	<b>10</b>
<b>3.</b>	<b>Project Work (based on mark allotment by Guide)</b>	<b>10</b>
<b>4.</b>	<b>Paper presentation (on &amp; off Campus)</b> On Campus 1 programme (2 marks) More than 1 (5 marks) Off campus 1 programme (5 marks) More than 1 (10 marks)	<b>10</b>
<b>5.</b>	<b>Participation in seminars &amp; workshops (off campus)</b> 2 programmes (5 marks) More than 2 (10 marks)	<b>10</b>

Non- Academic activity		Total marks
<b>1.</b>	<b>Sports / Cultural (Participation &amp; Prize winners)</b> I year (5 marks) II year (5 marks)	<b>10</b>
<b>2.</b>	<b>Co-curricular (Speech, essay writing, quiz, others if any)</b>	<b>10</b>

<b>3.</b>	<b>Contribution</b> College Student Council (1 marks) Cultural / Sports (1 marks) Service Learning (based on mark & active participation) (1 mark) <b>Department</b> (Club, Assembly,exhibition, any department programme) (1 mark) Any College programme (1 mark)	<b>5</b>
<b>4.</b>	<b>Tangible qualities</b> Regularity (1 mark) Punctuality (1 mark) Honesty (1 mark) Concern for students (1 mark) Co-operation (1 mark)	<b>5</b>

Note: Sports/ Cultural & Co-curricular/ Paper presentation/participation

- Participating in one event - 1 mark
- Participating in more than one event - 2 marks
- Prize winner in one event - 3 marks
- Prize winner in more than one event - 5 marks

**Service Learning**

- Marks obtained > 90 - 3 marks
- > 80 - 2 marks
- > 70 - 1 mark
- Regularity & sincerity - 2 marks

**Stage II:**

Personal Interview by the Core committee with top rankers.

**Stage III:**

Personal Interview by the Director, Controller of Examinations & Dean S with the suggested finalist given by the core committee.

**Stage IV:**

Final approval from the college development council for the selected candidates.