

I. Allied Optional (2010 - 13 batch onwards)

A Science or Arts student can choose an allied optional course offered by Science or Arts departments respectively except the course offered by the concerned major department. Computer courses can be taken by all UG students except CS, CA & ISM.

II. Soft skill (2010-13 batch onwards)

- Soft skill courses to be offered as 2 hours/week in the regular time table instead of continuous 5 days.
- Attendance requirements as per all other courses.
- A student who has not completed the soft skill courses offered in first five semesters has to re-register and complete the course along with the next batch on payment of re-registration fee of Rs.250/-
- If a student absents/fails in the V/VI semester, she has to re-register for course in the month of June and complete the course.

III. Evaluation (2010-13 batch onwards)

a) Provision for Re-totaling, photocopies of answer scripts and revaluation to all UG courses:-

Last date to apply for re-totaling/ photocopies/ revaluation.

- Seven working days from the date of result publication.
- The photocopies of answer scripts, to be issued to the students within 7 working days after the receipt of application, from the students.
- If the student desires to go for revaluation after verifying photocopies of answer scripts, it is to be applied within next 7 working days after receiving photocopies.

b) Practical exam

- Practical exams for UG & PG to be conducted before the ESE theory in all semesters except semester I.
- Practical exams for I semester of UG & PG to be conducted after the conduct of theory ESE.

c) Provision for Improvement in Test I & II of CIA (Semester II to VI for UG & PG)

- Only students who have failed in both CIA Test I & II are eligible.
- Improvement provision will be available for test II only.
- Can appear only in Part II-English & Part III-Major & Allied subject to a maximum of three papers.
- Registration to be done on payment of registration fee of Rs. 25/- per paper.
- Highest mark will be taken as the final mark.

d) Supplementary Exam

III UG / II PG students can appear for the supplementary exam for all papers subject to a maximum of 5 papers in Semester VI / Semester IV respectively.

e) Evaluation component for theory cum practical (NME)

Continuous Internal Assessment Max : 30			End Semester Exam Max : 70	
Theory (15)		Practical (15)		
Test I	- 5	Test	- 5	Theory - 50
Test II	- 5	Daily Practical Assessment - 10		Practical - 20
Component III	- 5			

Extra Credit Provision

a) Summer Internship Programme – UG & PG (2011 – 14 batch onwards)

One month training programme in Industry/ Research Institutes/ Laboratory/any other concern related to the major discipline for all UG students at the end of II semester and IV semester and for all PG students at the end of II semester, to promote practical/ research skill.

Norms:

- Provision for earning extra credit to UG & PG students.
- All teachers in the department are responsible to organize the programme.
- A batch of six students depending on the strength of the department with a teacher in charge.
- Either can do it in the first year summer/ second year summer compulsorily with the minimum of one.
- Departments are responsible to sign MOU with Industries for Collaboration. Students also can get approval from the respective Industries.
- Performance certificate and attendance certificate duly signed by the authority of the concern to be obtained by the student.
- Record of daily work to be submitted.
- Report of the training programme to be submitted.
- Power point presentation and Viva voce to be conducted with the external expert.

Assessment by the internal teacher and the external expert:

1. Report	-	20
2. Presentation	-	20
3. Viva voce	-	10

Total	-	50

b) Project (2010 – 13 batch onwards)

- Introductory course in Research Methodology to be offered outside the class hours.
- Projects are to be offered under extra credit provision to gifted students outside class hours in the final year for UG students, of the departments which are not offering compulsorily projects to their major students.
- The projects could be done as individual or in a group with the maximum of three.

7. Summer Coaching for NET/SET:

Special coaching will be given for NET/SET paper II during semester holidays for II II PG students to take the NET exam in the month of December by the respective department eachers.